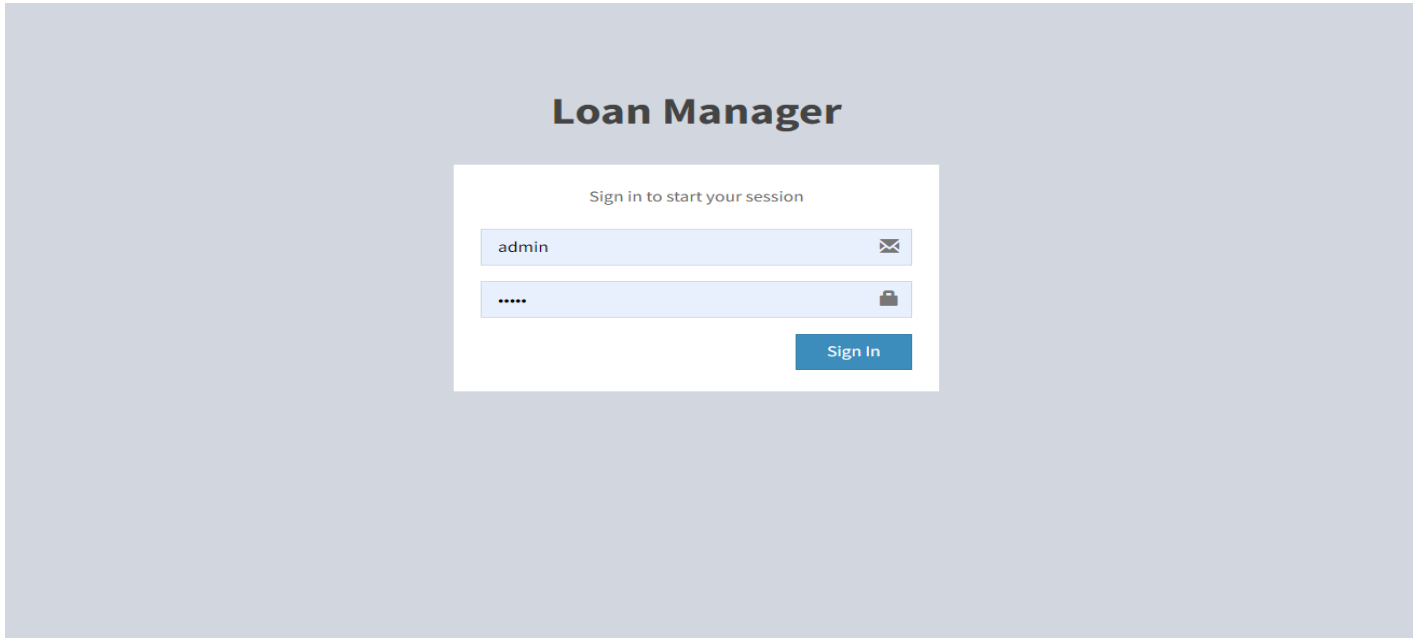


# Loan Management Software

## User Manual

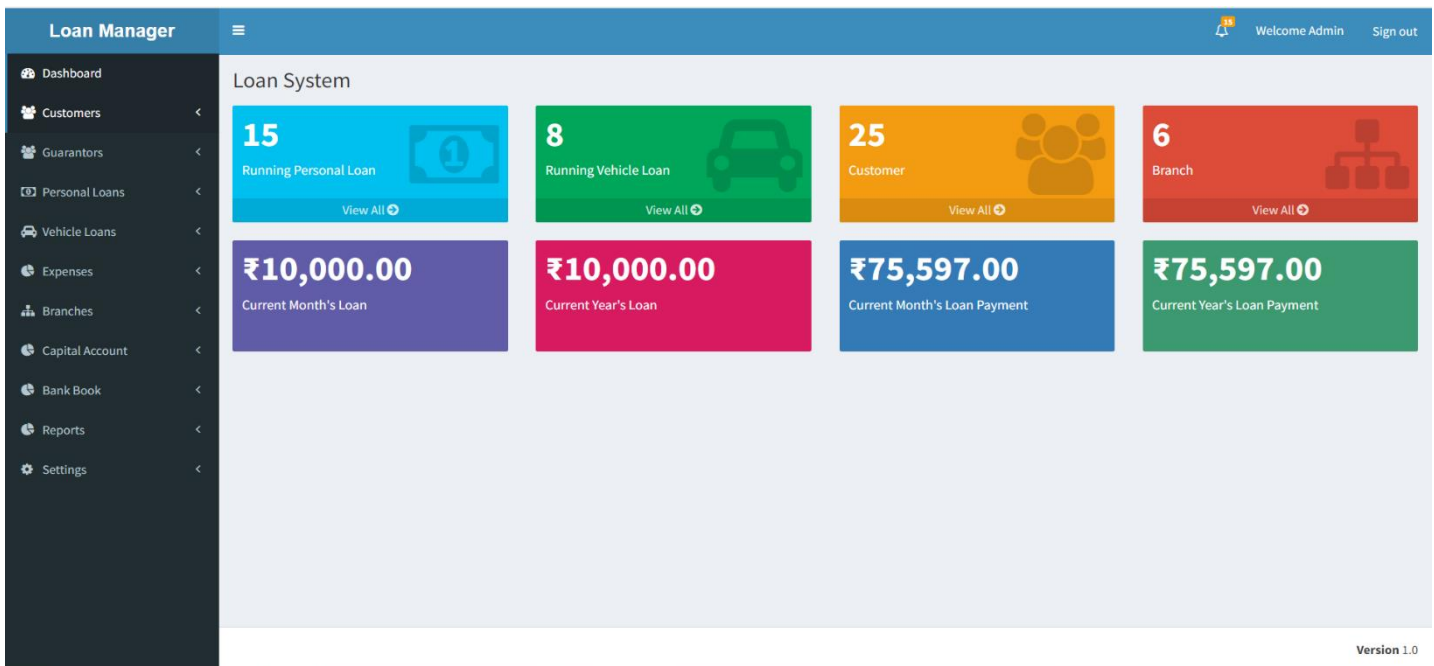
### Login

1. To login.
2. First enter name and password.
3. Then click on Sing In.



### 1. Dashboard

1. To view the dashboard.
2. click on the dashboard.



## 2. Customers

### a. Manage Customers-

#### 1. View all Customers.

Welcome Admin [Sign out](#)

Loan Manager

- Dashboard
- Customers
  - Manage Customers
  - Manage Defaulters
  - Add New Customer
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Branches
- Capital Account
- Bank Book
- Reports
- Settings

### Manage Customers

Search:

Account No.	Name	Mobile No.	Branch	Loan Type	Loan Date	Principle (₹)	Interest(%)	EMI (₹)	Remaining EMI	Loans	Pay EMI	Action
1001	Saikrishna	9703709993	Muthyam_sai15	Vehicle	11/20/2023	20,000.00	26	2,656.00	9 - 1 = 8			W S 34
1002	Muthyam	8341332993	Muthyam_sai15	-	-	-	-	-	-	+	-	
1003	Neha mehta	93.27745066	Admin	Personal	11/30/2023	1,000,000.00	18	36,152.00	36 - 1 = 35			W S
1004	BANSARIBEN	93.27745066	Admin	Vehicle	06/23/2023	100,000.00	18	3,615.00	36 - 1 = 35			W S 34
1005	Abhishek	9999955555	Mairwa	Personal	11/29/2023	50.00	2	8.00	6 - 4 = 2			W S
1006	Rambabu	7056529585	Admin	Personal	01/16/2024	10,000.00	12	933.00	12 - 1 = 11			W S
1007	Rajesh	7056529585	Admin	Personal	11/24/2023	50,000.00	7.5	1,146.00	60 - 0 = 60			W S
1008	Vikash	7056529585	Admin	Personal	11/24/2023	60,000.00	8	1,400.00	60 - 0 = 60			W S
1009	Amit Varma 4	09958439076	Admin	Personal	11/24/2023	1,000,000.00	18	36,152.00	36 - 1 = 35			W S
1010	Amit Varma 7	09958439076	Admin	Personal	12/08/2023	100,000.00	12	9,333.00	12 - 8 = 4			W S

Showing 1 to 10 of 25 entries

[Previous](#)
[1](#)
[2](#)
[3](#)
[Next](#)

### b. Manage Defaulters- View all Defaulters.

Welcome Admin [Sign out](#)

Loan Manager

- Dashboard
- Customers
  - Manage Customers
  - Manage Defaulters
  - Add New Customer
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Branches
- Capital Account
- Bank Book
- Reports
- Settings

### Manage Defaulter

Search:

Account No.	Name	Mobile No.	Branch	Loan Type	Loan Date	Principle (₹)	Interest(%)	EMI (₹)	Remaining EMI	Loans	Pay EMI	Action
1001	Saikrishna	9703709993	Muthyam_sai15	Vehicle	11/20/2023	20,000.00	26	2,656.00	8 - 1 = 7			S 34
1003	Neha mehta	93.27745066	Admin	Personal	11/30/2023	1,000,000.00	18	36,152.00	35 - 0 = 35			S
1004	BANSARIBEN	93.27745066	Admin	Vehicle	06/23/2023	100,000.00	18	3,615.00	35 - 0 = 35			S 34
1007	Rajesh	7056529585	Admin	Personal	11/24/2023	50,000.00	7.5	1,146.00	59 - 0 = 59			S
1008	Vikash	7056529585	Admin	Personal	11/24/2023	60,000.00	8	1,400.00	59 - 0 = 59			S
1009	Amit Varma 4	09958439076	Admin	Personal	11/24/2023	1,000,000.00	18	36,152.00	35 - 0 = 35			S
1011	Ashutosh Rathor	8392822813	Admin	Personal	12/06/2023	22,245,656,541.00	20	2,224,565,654.00	11 - 0 = 11			S
1012	Ashutosh Rathor	08392822813	Ashu	Personal	12/12/2023	5,628,646.00	50	703,581.00	11 - 0 = 11			S
1013	Customer 2.0	08456872656	Ashu	Personal	12/12/2023	56,563,369.00	50	7,070,421.00	11 - 0 = 11			S
1017	Arvind Kejaribal	07428730894	Ashu	Vehicle	12/12/2023	5,689,565,456.00	150	1,659,456,591.00	5 - 0 = 5			S 34

Showing 1 to 10 of 18 entries

[Previous](#)
[1](#)
[2](#)
[Next](#)

c. Add New Customer- Fill in the data and save it.

**Loan Manager** | Welcome Admin | Sign out

### Add New Customer

**Customer Details**

**Customers**

**Customer Name**

**Customer Mobile No.**

**Customer Address**

**Membership Fee**  **Entry Date**

**Attachments**

**Photo Attached**  **ID Attached**  **ID 2 Attached**

**Status**  
 Account No. : 1029 OR   
 Current Status : Draft

### 3. Guarantors

a. Manage Guarantors-

1. Show all Users.
2. You can edit and delete.

**Loan Manager** | Welcome Admin | Sign out

### Manage Guarantors

Search:

S.No.	Name	Mobile No.	Address	Action
1	Abhisheks	9999955555	noida	<a href="#">✎</a> <a href="#">✕</a>
2	Gemov Poverts	7528988312	CBGHKHJ	<a href="#">✎</a> <a href="#">✕</a>
3	Milab Poverts	07528988312	286 Purasawalkam High Road, Bhaiya Complex, Chennai, Tamil Nadu-600007	<a href="#">✎</a> <a href="#">✕</a>
4	Rahul Kumar	+91263598523	Badarpur, Delhi.	<a href="#">✎</a> <a href="#">✕</a>
5	Rawer Syncalne	07528988312	157/5b, Mittal Indl Estate, Marol, Andheri(e), Mumbai, Maharashtra-400059	<a href="#">✎</a> <a href="#">✕</a>
6	Sandip Kumar	+91263598523	Noida, up	<a href="#">✎</a> <a href="#">✕</a>

Showing 1 to 6 of 6 entries Previous **1** Next

Version 1.0

- b. Add New Guarantor-
  1. Fill in the data and save it.

**Loan Manager** | Welcome Admin | Sign out

### Add New Guarantor

**Guarantor Details**

**Guarantor Name**

**Guarantor Mobile No.**

**Guarantor Address**

**Attachments**

**Photo Attached**

**ID Attached**

**Status**  
 Current Status : Draft

Version 1.0

## 4. Personal Loans

- a. Manage Loans-
  1. Show Personal Loans.
  2. You can pay Instalment and Show Invoice.

**Loan Manager** | Welcome Admin | Sign out

### Manage Personal Loans

Search:

Account No.	Customer Name	Loan Date	End Date	Principal (₹)	File Charge (%)	Interest (%)	Time period	Penalty (%)	EMI (₹)	Due (₹)	Pt
1003	Neha mehta	11/30/2023	11/30/2026	1,000,000.00	100	18	36	1	36,152.00	Advance payment paid up to 12/30/2023	0.
1005	Abhishek	11/29/2023	05/29/2024	50.00	10	2	6	00	8.00	Advance payment paid up to 02/29/2024	0.
1006	Rambabu	01/16/2024	01/16/2025	10,000.00	500	12	12	0	933.00	Advance payment paid up to 01/16/2024	0.
1007	Rajesh	11/24/2023	11/24/2028	50,000.00	20	7.5	60	2	1,146.00	1,146.00	1.
1008	Vikash	11/24/2023	11/24/2028	60,000.00	0	8	60	2	1,400.00	1,400.00	1.
1009	Amit Varma 4	11/24/2023	11/24/2026	1,000,000.00	1000	18	36	0	36,152.00	Advance payment paid up to 12/24/2023	0.
1010	Amit Varma 7	12/08/2023	12/08/2024	100,000.00	5000	12	12	0	9,333.00	Advance payment paid up to 07/08/2024	0.
1011	Ashutosh Rathor	12/06/2023	12/06/2024	22,245,656,541.00	20	20	12	50	2,224,565,654.00	2,224,565,654.00	46
1012	Ashutosh Rathor	12/12/2023	12/12/2024	5,628,646.00	10000	50	12	500	703,581.00	703,581.00	12
1013	Customer 2.0	12/12/2023	12/12/2024	56,563,369.00	63	50	12	58	7,070,421.00	7,070,421.00	14

Showing 1 to 10 of 15 entries

Previous **1** 2 Next

## 5. Vehicle Loans

### a. Manage Loans

1. Show Vehicle Loans.

2. You can Pay Instalment and Show Invoice.

Loan Manager

Welcome Admin Sign out

### Manage Vehicle Loans

Search:

Account No.	Customer Name	Loan Date	End Date	Principal (₹)	File Charge (%)	Interest (%)	Time period	Penalty (%)	EMI (₹)	Due (₹)	Penalt
1001	Saikrishna	11/20/2023	08/20/2024	20,000.00	1000	26	9	0	2,656.00	Advance payment paid up to 11/20/2023	0.00
1004	BANSARIBEN	06/23/2023	06/23/2026	100,000.00	100	18	36	0	3,615.00	Advance payment paid up to 07/23/2023	0.00
1017	Arvind Kejaribal	12/12/2023	06/12/2024	5,689,565,456.00	50000	150	6	10000	1,659,456,591.00	1,659,456,591.00	5,808,...
1019	Customer	12/12/2023	12/12/2024	1,105,362,333.00	50000	50	12	90000	138,170,292.00	138,170,292.00	4,352,...
1020	Customer	12/12/2023	06/12/2024	45,454,635.00	10000	100	6	50000	11,363,659.00	11,363,659.00	198,86...
1023	Customer 3.0	12/12/2023	12/12/2024	2,626,588,526.00	102002	500	12	100	1,313,294,263.00	1,313,294,263.00	45,965...
1025	GHKJKLJL	12/13/2023	06/13/2024	4,564,566.00	56656	100	6	30	1,141,142.00	1,141,142.00	11,639...
5658266525	Rambabu	11/24/2023	11/24/2028	200,000.00	50	8	60	3	4,667.00	4,667.00	7,420,...

Showing 1 to 8 of 8 entries

Previous 1 Next

Version 1.0

## 6. Expenses

### a. Manage Expenses-

1. Show All Expense.













2. You can Invoice, Edit and Delete.

Loan Manager

Welcome Admin Sign out

### Manage Expenses

Search:

S.No.	Expenses Date	Amount (₹)	Mode	Description	Action
1	01/19/2024	3,000.00	Cash	Website and software expenses	  
2	01/19/2024	800.00	Cash	Entertainment	  
3	01/19/2024	500.00	Cash	Electricity Bill	  
4	12/13/2023	50,000.00	Cash	test	  

Showing 1 to 4 of 4 entries

Previous 1 Next

Version 1.0

## b. Add Expenses-

1. Fill in the data and Add Expenses it.

The screenshot shows the 'Add New Expenses' form in the Loan Manager application. The form is titled 'Expenses Details' and contains the following fields:

- Date:** A date picker showing '01/19/2024'.
- Amount:** A text input field.
- Payment Mode:** Radio buttons for 'Cash' (selected) and 'Chequ'.
- Description:** A text area for entering details.

On the right side of the form, there is a 'Status' field and an 'Add Expenses' button. The application header shows 'Loan Manager' and 'Welcome Admin | Sign out'. The footer indicates 'Version 1.0'.

## 7. Branches

### a. Manage Branches-

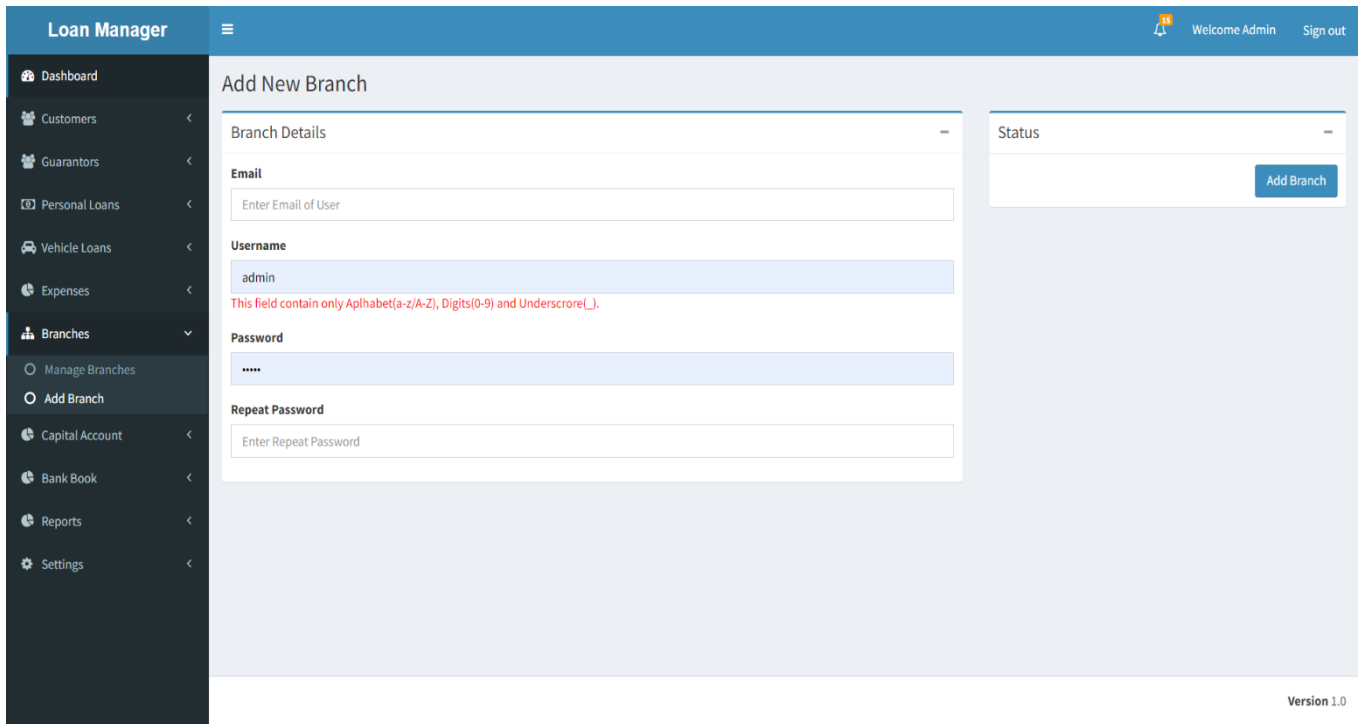
1. Show all Branches.
2. You can Delete Branch.

The screenshot shows the 'Manage Branches' page in the Loan Manager application. It features a table with the following data:

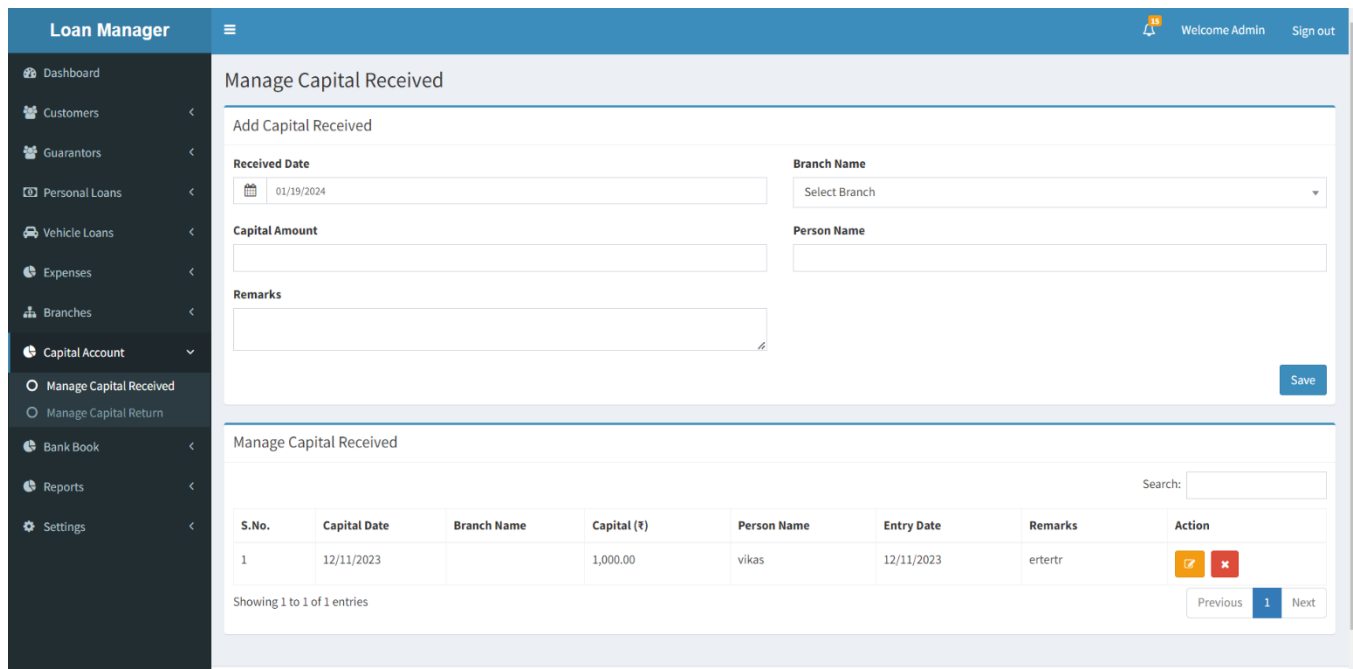
S.No.	User Name	Email	Action
1	Ashu	rathoreashutsosh37@gmail.com	<input type="checkbox"/>
2	B2	b2@gmail.com	<input type="checkbox"/>
3	Branch1	branch1@gmail.com	<input type="checkbox"/>
4	Mairwa	mairwa@gmail.com	<input type="checkbox"/>
5	Muthyam_sai15	muthya.saikrishna@gmail.com	<input type="checkbox"/>
6	Veloxnservices	veloxnservices@gmail.com	<input type="checkbox"/>

Below the table, it says 'Showing 1 to 6 of 6 entries'. There are 'Previous', '1', and 'Next' navigation buttons. The application header shows 'Loan Manager' and 'Welcome Admin | Sign out'. The footer indicates 'Version 1.0'.

- b. Add Branch-
  - 1. Fill in the data and Add Branch.



- 8. Capital Account
  - a. Manage Capital Received-
    - 1. Add Capital Received.
    - 2. You can Edit and Delete.



- b. Manage Capital Return-
  - 1. Add Capital Return.
  - 2. You can Edit and Delete.

**Loan Manager** | Welcome Admin | Sign out

### Manage Capital Return

**Add Capital Return**

Return Date: 01/19/2024 | Person Name: | Capital Amount: | Remarks: | Save

**Manage Capital Return**

S.No.	Return Date	Person Name	Capital (₹)	Remarks	Action
1	01/12/2024	Neha Mehta	1,000.00	Try	[Edit] [Delete]

Showing 1 to 1 of 1 entries | Previous 1 Next

Version 1.0

## 9. Bank Book

- a. Manage Bank Deposits.
  - 1. Fill in the data and Add Branch.
  - 2. You can Print, Edit and Delete.

**Loan Manager** | Status | Add Entry

### Add New Bank Deposit Entry

**Bank Details Information**

Branch: Select Branch | Transaction Mode: Cash | A/C No.: Enter A/C No. | Cheque/DD No.: Enter Cheque/DD No. | Date: 01/19/2024 | Amount: Enter Amount | Bank Name: Enter Bank Name | Remarks: Enter Remarks

**Add New Bank Deposit Entry**

A/C.No.	Bank Name	Branch	Date	Deposit (₹)	Mode	Cheque/DD No.	Remarks	Entry By	Action
300562385	SBI	Mairwa	01/19/2024	10,000.00	cash	123456	payment for sbi bank	Admin	[Print] [Edit] [Delete]

Showing 1 to 1 of 1 entries | Previous 1 Next



- b. Manage Bank Withdrawals-
  1. Fill in the data and Add Entry.
  2. You can Edit and Delete.

**Add New Bank Withdrawals Entry**

Bank Details Information

Branch: Mairwa | Transaction Mode: Cash

A/C No.: Enter A/C No. | Cheque/DD No.: Enter Cheque/DD No.

Date: 01/19/2024 | Amount: Enter Amount

Bank Name: Enter Bank Name

Remarks: Enter Remarks

Status:

A/C.No.	Bank Name	Branch	Date	Withdrawal (₹)	Mode	Cheque/DD No.	Remarks	Entry By	Action
1006		Admin	01/16/2024	10,000.00	cheque		Personal Loan Given to Account No. 1006	Admin	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

- c. Ledger-
  1. You can Show and Print.

**Bank Book Ledger**

A/C No.: 1001 | Date: 01/19/2024 - 01/19/2024

**Bank Account Ledger**

Veloxn Private Limited | Date: 01/19/2024

Account No.:  
Bank Name:  
Period From: 01/19/2024 - 01/19/2024

Date	Particulars	Ref.No.(CHQ)	Deposit (₹)	Withdrawal (₹)	Balanace (₹)
	Opening Balance as on 01/19/2024				-37,796,948,555.00
01/19/2024	Deposit	123456	10,000.00	0.00	
	Closing Balance as on 01/19/2024				-37,796,938,555.00

## d. Bank Sheet-

### 1. You can Show and Print.

**Loan Manager** | Welcome Admin | Sign out

### Bank Sheet

Branch:  | A/C No.:  | Date:

---

### Bank Sheet

Veloxn Private Limited Date: 01/19/2024

Date Between : 01/19/2024 01/19/2024

Account Head	Type	NOS	Income Amount (₹)	Exp.Amount (₹)	Balance (₹)
Opening Balance			0	0	-37,796,948,555.00
payment for sbi bank	Deposit	1	10,000.00	0.00	
Closing Balance			10,000.00	0.00	-37,796,938,555.00
<b>Income Between Date (₹)</b>		10,000.00			
<b>EXP. Between Date (₹)</b>		0.00			

## 10. Reports

### a. Running Loans-

#### 1. You can Print.

**Loan Manager** | Welcome Admin | Sign out

### All Running Loans

All Loans  Personal Loans  Vehicle Loans

All Dates  Specific Dates

---

### Running Loans

Veloxn Private Limited Date: 01/19/2024

Account No.	Customer Name	Loan Type	Loan Date	End Date	Principle (₹)	EMI (₹)	Penalty(%)	Deposited (₹)	Outstanding (₹)	Penalty Deposited (₹)	Undeposited Penalty (₹)	
1017	Arvind Kejaribal	Vehicle	12/12/2023	06/12/2024	5,689,565,456.00	1,659,456,591.00	10000	0.00	9,956,739,546.00	0.00	0.00	<input type="button" value="Print"/>
1004	BANSARIBEN	Vehicle	06/23/2023	06/23/2026	100,000.00	3,615.00	0	0.00	130,140.00	0.00	0.00	<input type="button" value="Print"/>
1019	Customer	Vehicle	12/12/2023	12/12/2024	1,105,362,333.00	138,170,292.00	90000	0.00	1,658,043,504.00	0.00	0.00	<input type="button" value="Print"/>
1020	Customer	Vehicle	12/12/2023	06/12/2024	45,454,635.00	11,363,659.00	50000	0.00	68,181,954.00	0.00	0.00	<input type="button" value="Print"/>
1023	Customer 3.0	Vehicle	12/12/2023	12/12/2024	2,626,588,526.00	1,313,294,263.00	100	0.00	15,759,531,156.00	0.00	0.00	<input type="button" value="Print"/>
1025	GHKJKLJL	Vehicle	12/13/2023	06/13/2024	4,564,566.00	1,141,142.00	30	0.00	6,846,852.00	0.00	0.00	<input type="button" value="Print"/>

- b. Cash Sheet-
1. You can Print Cash Sheet.

**Loan Manager** | Welcome Admin | Sign out

**Cash Book**

Date: 01/19/2022 - 01/19/2024 | Branch: All Branches

Submit

**Cash Sheet** DATE BETWEEN 01/19/2022 TO 01/19/2024 | Print Date:- 01/19/2024

Ashu Branch

Particulars	Received	Payment
Opening Balance	0.00	0.00
Personal Loan (EMI)	0.00	0.00
Vehicle Loan (EMI)	0.00	0.00
Personal Loan Penalty	0.00	0.00
Vehicle Loan Penalty	0.00	0.00
File Charge	6,140,623,720,348.00	0.00
Advance EMI	0.00	0.00
Bank Deposited	0.00	0.00

- c. Expenses-
1. You can Show Total Expenses and Print.

**Loan Manager** | Welcome Admin | Sign out

**Expenses**

Date: 01/19/2024

Submit

**Expenses**

Veloxn Private Limited | Date: 01/19/2024

Total Expenses

S.No.	Account Head	Expenses Date	Description	Expenses Amount (₹)
Admin				
1		01/19/2024	Website and software expenses	3,000.00
2		01/19/2024	Entertainment	800.00
3		01/19/2024	Electricity Bill	500.00
<b>Grand Total</b>				<b>4,300.00</b>

Print

- d. Day Book-
1. You can View Day Book and Print.

The screenshot shows the 'Day Book' report interface. At the top, there are filters for 'Date' (01/19/2022 - 01/19/2024) and 'Branch' (All Branches). A 'Submit' button is visible. The report title is 'Day Book DATE BETWEEN 01/19/2022 TO 01/19/2024' with a 'Print Date :- 01/19/2024'.

The report is for the 'Ashu Branch' and contains the following data:

Date	Particulars	Received Amt	Credit Amt	Mode	Cheque/DD Details
12/13/2023	Membership Fee Received from Account No. 1025 - Customer10	54,565,665.00	0.00	Cash	-
12/13/2023	Expenses Return.	0.00	50,000.00	Cash	-
12/13/2023	Membership Fee Received from Account No. 1024 - Saikrishna	545,645,331.00	0.00	Cash	-
12/12/2023	Membership Fee Received from Account No. 1023 - GHKJKLJL	6,565,628.00	0.00	Cash	-
12/12/2023	Membership Fee Received from Account No. 1020 - BBNB NB	562,000,532.00	0.00	Cash	-
12/12/2023	Membership Fee Received from Account No. 1019 - Customer	55,235,366.00	0.00	Cash	-
12/12/2023	Membership Fee Received from Account No. 1017 - Customer	5,636,896.00	0.00	Cash	-
12/12/2023	File Charge Received from Account No. 1013 - Customer 2.0	35,634,922.00	0.00	Cash	-
12/12/2023	Membership Fee Received from Account No. 1013 - Arvind Kejaribal	252,502.00	0.00	Cash	-

- e. Profit & Loss Account-
1. View Profit and Loss Account.
  2. You can Print it.

The screenshot shows the 'Profit & Loss Account' report interface. At the top, there are filters for 'Date' (01/19/2022 - 01/19/2024) and 'Branch' (All Branches). A 'Submit' button is visible. The report title is 'Profit & Loss Account DATE BETWEEN 01/19/2022 TO 01/19/2024' with a 'Date : 01/19/2024'.

The report is for the 'Ashu Branch' and contains the following data:

S.No.	Income	Amount	S.No.	Expenses	Amount
1	Interest Loan Received	0.00	1	All Expenses test	50000
2	Penalty	0.00			
3	Loan File Charge	6,140,025,220,825.95			
	<b>Total Income</b>	<b>6,140,025,220,825.95</b>		<b>Total Expenses</b>	<b>50,000.00</b>
				<b>Profit</b>	<b>6,140,025,170,825.95</b>
		<b>6,140,025,220,825.95</b>			<b>6,140,025,220,825.95</b>

The report also shows the start of the 'B2 Branch' section.

f. Balance Sheet-

1. View Balance Sheet and Print it.

**Balance Sheet**

Date: 01/19/2024 - 01/19/2024 | Branch: All Branches

**Balance Sheet** DATE BETWEEN 01/19/2024 TO 01/19/2024 | Date :- 01/19/2024

**Ashu Branch**

Received	Cash	Bank	Payment	Cash	Bank
Opening Balance	1,828,897,996.00	-10,090,311,876.00	Loan		0.00
Panalty	0.00	0.00	Expenses	0.00	0.00
Loan File Charge	0.00	0.00			
Loan EMI	0.00	0.00			
	<b>1,828,897,996.00</b>	<b>-10,090,311,876.00</b>		<b>0.00</b>	<b>0.00</b>
			<b>Closing Balance</b>	<b>1,828,897,996.00</b>	<b>-10,090,311,876.00</b>

**B2 Branch**

Received	Cash	Bank	Payment	Cash	Bank
----------	------	------	---------	------	------

11. Settings

a. General Setting

**General Settings**

Company Title: Veloxn Private Limited

Company Address: Somewhere

Mobile No.: 07292001010

Company Telephone No.: Enter Company Telephone No.

Company Website: Enter Company Website

Company E-mail: Enter Company E-mail

Status: [ ]

Save Changes

## b. Site Languages-

**Loan Manager** Welcome Admin Sign out

**Site Language**

**Default Language**  **Language \*** English (en) **Timezone** (UTC+05:30) Asia/Kolkata **Site Direction**  LTR  RTL

**Currency \*** INR - ₹ **Currency Position** Left

**Thousand Separator for Currecny** , **Decimal separator for Currecny** . **Number of decimals for Currecny** 2

Do you want to remove language data/file in case of language change. Save Changes

Version 1.0

## c. Keywords Settings

**Loan Manager** Welcome Admin Sign out

**Admin Keyword Settings** Export Keywords Import Keywords Manage Keywords

English

**Dashboard** Dashboard

Submit & Update Language File

Version 1.0

#### d. Change Password

Loan Manager

Welcome Admin Sign out

Dashboard

Customers

Guarantors

Personal Loans

Vehicle Loans

Expenses

Branches

Capital Account

Bank Book

Reports

Settings

- General Setting
- Site Languages
- Keywords Settings
- Change Password

### Change Password

Change Password

**Password**

Enter Password

**Repeat Password**

Enter Repeat Password

Status

Save Changes

Version 1.0

## Loan Management Software(Branch)

### User Manual

Sign In- Enter your branch name and password.

## Loan Manager

Sign in to start your session

STATE BANK OF INDIA, DELHI

.....

Sign In

# 1. Dashboard-

1. Click on Dashboard to view the Dashboard.
2. Click on View All to view the Data.

Loan Manager

Loan System

- 3 Running Personal Loan
- 1 Running Vehicle Loan
- 5 Customer
- 4 Guarantors

Version 1.0

# 2. Customers

## a. Manage Customers-

1. Click on the Manage Customers to view all Customers.
2. You can pay Instalments, View Loans etc.

Loan Manager

Manage Customers

Search:

Account No.	Name	Mobile No.	Loan Type	Loan Date	Principle (₹)	Interest(%)	EMI (₹)	Remaining EMI	Loans	Pay EMI	Action
100	Harkesh	+916326358956	Personal	01/20/2024	10,000.00	10	583.00	20 - 2 = 18			W S
1005	Abhishek	9999955555	Personal	11/29/2023	50.00	2	8.00	6 - 5 = 1			W S
1029	Afjal Husain	+9152564585226	Vehicle	01/20/2024	40,000.00	8	2,267.00	20 - 0 = 20			W S 34
1030	Jamila Khatun	+9152564585226	Personal	01/20/2024	5,000.00	10	292.00	20 - 4 = 16			W S
1031	Salma Khatun	+91525645855623	Personal	01/20/2024	5,000.00	10	292.00	20 - 0 = 20			W S

Showing 1 to 5 of 5 entries

Previous 1 Next

Version 1.0



## b. Manage Defaulters-

1. Click on the Manage Customers to view all Customers.
2. From here you can do viewing loan, Paying instalment, printing etc.

Account No.	Name	Mobile No.	Loan Type	Loan Date	Principle (₹)	Interest(%)	EMI (₹)	Remaining EMI	Loans	Pay EMI	Action
1001	Saikrishna	9703709993	Vehicle	11/20/2023	20,000.00	26	2,656.00	8 - 1 = 7			S 34
1003	Neha mehta	93.27745066	Personal	11/30/2023	1,000,000.00	18	36,152.00	35 - 0 = 35			S
1004	BANSARIBEN	93.27745066	Vehicle	06/23/2023	100,000.00	18	3,615.00	35 - 0 = 35			S 34
1007	Rajesh	7056529585	Personal	11/24/2023	50,000.00	7.5	1,146.00	59 - 0 = 59			S
1008	Vikash	7056529585	Personal	11/24/2023	60,000.00	8	1,400.00	59 - 0 = 59			S
1009	Amit Varma 4	09958439076	Personal	11/24/2023	1,000,000.00	18	36,152.00	35 - 0 = 35			S
1011	Ashutosh Rathor	8392822813	Personal	12/06/2023	22,245,656,541.00	20	2,224,565,654.00	11 - 0 = 11			S
1012	Ashutosh Rathor	08392822813	Personal	12/12/2023	5,628,646.00	50	703,581.00	11 - 0 = 11			S
1013	Customer 2.0	08456872656	Personal	12/12/2023	56,563,369.00	50	7,070,421.00	11 - 0 = 11			S
1017	Arvind Kejaribal	07428730894	Vehicle	12/12/2023	5,689,565,456.00	150	1,659,456,591.00	5 - 0 = 5			S 34

## c. Add New Customer-

1. Fill in the data and save Publish.

**Customer Details**

Customers  
Select Customer

Customer Name  
Enter Name of Customer

Customer Mobile No.  
Enter Mobile of Customer

Customer Address  
Enter Address of Customer

Membership Fee  
Enter Membership Fee

Entry Date  
01/20/2024

Attachments

Photo Attached

ID Attached

ID 2 Attached

**Status**

Account No. : 1032 OR

Current Status : Draft

## 3. Guarantors

## a. Manage Guarantors-

1. Click on the Manage to view all Guarantors.
2. You can edit Details of Guarantors.

The screenshot shows the 'Add New Guarantor' form in the Loan Manager application. The form is divided into several sections:

- Guarantor Details:** Contains three input fields: 'Enter Name of Guarantor', 'Enter Mobile of Guarantor', and 'Enter Address of Guarantor'.
- Attachments:** Contains two sections: 'Photo Attached' and 'ID Attached', each with an 'Upload Image' button.
- Status:** A separate box on the right showing 'Current Status : Draft' and two buttons: 'Save Draft' and 'Save Publish'.

The left sidebar contains a navigation menu with the following items: Dashboard, Customers, Guarantors (expanded), Manage Guarantors, Add New Guarantor (selected), Personal Loans, Vehicle Loans, Expenses, Capital Account, Bank Book, Reports, and Settings. The top header shows 'Loan Manager' and user information: 'Welcome Mairwa' and 'Sign out'. The bottom right corner indicates 'Version 1.0'.

## b. Add New Guarantor-

1. Fill in the data and save Publish.

## 4. Personal Loans

## a. Manage Loans-

1. You can pay the installment and view the challan.

**Loan Manager** ☰ Welcome Mairwa Sign out

Manage Personal Loans

Search:

Account No.	Customer Name	Loan Date	End Date	Principal (₹)	File Charge (%)	Interest (%)	Time period	Penalty (%)	EMI (₹)	Due (₹)	Penalty Charge (₹)
100	Harkesh	01/20/2024	09/20/2025	10,000.00	20	10	20	05	583.00	Advance payment paid up to 02/20/2024	0.00
1005	Abhishek	11/29/2023	05/29/2024	50.00	10	2	6	00	8.00	Advance payment paid up to 03/29/2024	0.00
1030	Jamila Khatun	01/20/2024	09/20/2025	5,000.00	50	10	20	05	292.00	Advance payment paid up to 04/20/2024	0.00
1031	Salma Khatun	01/20/2024	09/20/2025	5,000.00	50	10	20	5	292.00	292.00	0.00

Showing 1 to 4 of 4 entries

Previous **1** Next

Version 1.0

## 5. Vehicle Loans-

### a. Manage Loans-

## 1. You can pay the installment and view the Invoice.

Loan Manager

Manage Vehicle Loans

Search:

Account No.	Customer Name	Loan Date	End Date	Principal (₹)	File Charge (%)	Interest (%)	Time period	Penalty (%)	EMI (₹)	Due (₹)	Penalty Charge (₹)	Undeposit (₹)	Outstandi
1029	Afjal Husain	01/20/2024	09/20/2025	40,000.00	20	8	20	05	2,267.00	2,267.00	0.00	0.00	45,340.00

Showing 1 to 1 of 1 entries

Previous 1 Next

https://traderabbits.com

Version 1.0

## 6. Expenses

### a. Manage Expense-

#### 1. You can view Invoice and Edit.

Loan Manager

Manage Expenses

Search:

S.No.	Expenses Date	Amount (₹)	Mode	Description	Action
1	01/20/2024	2,000.00	Cash	Maintenance and repairs	
2	01/20/2024	1,000.00	Cash	Break Fast Expense	
3	01/20/2024	300.00	Cash	Water Expense	
4	01/20/2024	500.00	Cash	Office Supplies	

Showing 1 to 4 of 4 entries

Previous 1 Next

Version 1.0

## b. Add Expense-

1. Fill in the data and save Publish.

The screenshot shows the 'Add New Expenses' form in the Loan Manager application. The form is titled 'Add New Expenses' and is located in the main content area. The form has a sidebar on the left with navigation options: Dashboard, Customers, Guarantors, Personal Loans, Vehicle Loans, Expenses (selected), Manage Expenses, Add Expenses, Capital Account, Bank Book, Reports, and Settings. The top navigation bar includes 'Loan Manager', a menu icon, a notification icon with '17', 'Welcome Mairwa', and 'Sign out'. The form itself has a 'Status' dropdown menu and an 'Add Expenses' button. The form fields are: Date (01/20/2024), Amount (empty), Payment Mode (Cash selected, Chequ unselected), and Description (empty). The version number 'Version 1.0' is visible in the bottom right corner.

## 7. Capital Account-

### a. Manage Capital Received-

1. You can Add Capital Received and view it.

The screenshot shows the 'Manage Capital Received' form and table in the Loan Manager application. The form is titled 'Manage Capital Received' and is located in the main content area. The form has a sidebar on the left with navigation options: Dashboard, Customers, Guarantors, Personal Loans, Vehicle Loans, Expenses, Capital Account (selected), Manage Capital Received (selected), Manage Capital Return, Bank Book, Reports, and Settings. The top navigation bar includes 'Loan Manager', a menu icon, a notification icon with '17', 'Welcome Mairwa', and 'Sign out'. The form has a 'Save' button. The form fields are: Received Date (01/20/2024), Branch Name (Mairwa), Capital Amount (empty), Person Name (empty), and Remarks (empty). Below the form is a table titled 'Manage Capital Received' with a search bar and a table with 8 columns: S.No., Capital Date, Branch Name, Capital (₹), Person Name, Entry Date, Remarks, and Action. The table contains one entry with S.No. 1, Capital Date 01/20/2024, Branch Name mairwa, Capital (₹) 1,000.00, Person Name Neha Mehta, Entry Date 01/20/2024, Remarks paid, and an Action button. The table footer shows 'Showing 1 to 1 of 1 entries' and pagination controls: Previous, 1, Next.

## b. Manage Capital Return-

1. You can Manage Capital Manage and Show it.

The screenshot shows the 'Manage Capital Return' page in the Loan Manager application. The left sidebar contains navigation options: Dashboard, Customers, Guarantors, Personal Loans, Vehicle Loans, Expenses, Capital Account (with sub-options: Manage Capital Received, Manage Capital Return), Bank Book, Reports, and Settings. The main content area is titled 'Manage Capital Return' and features a form to 'Add Capital Return'. The form includes fields for 'Return Date' (01/20/2024), 'Person Name', 'Capital Amount', and 'Remarks'. A 'Save' button is located at the bottom right of the form. Below the form is a table with the following data:

S.No.	Return Date	Person Name	Capital (₹)	Remarks	Action
1	01/20/2024	Neha Mehta	500.00	Return Money.	

Below the table, it says 'Showing 1 to 1 of 1 entries'. There are 'Previous', '1', and 'Next' navigation buttons. The top right corner shows 'Welcome Mairwa' and 'Sign out'. The bottom right corner shows 'Version 1.0'.

## 8. Bank Book

### a. Manage Bank Deposits-

1. You can Add New Bank Deposit Entry and Show it.

The screenshot shows the 'Add New Bank Deposit Entry' page in the Loan Manager application. The left sidebar contains navigation options: Dashboard, Customers, Guarantors, Personal Loans, Vehicle Loans, Expenses, Capital Account, Bank Book (with sub-options: Manage Bank Deposits, Manage Bank Withdrawals, Ledger, Bank Sheet), Reports, and Settings. The main content area is titled 'Add New Bank Deposit Entry' and features a form to 'Add New Bank Deposit Entry'. The form includes fields for 'Bank Details Information' (Branch, Transaction Mode), 'A/C No.', 'Cheque/DD No.', 'Date', 'Amount', 'Bank Name', and 'Remarks'. A 'Status' field is also present. An 'Add Entry' button is located at the bottom right of the form. Below the form is a table with the following data:

A/C.No.	Bank Name	Branch	Date	Deposit (₹)	Mode	Cheque/DD No.	Remarks	Entry By	Action
100330033	Nautan Mairwa Bank	Mairwa	01/21/2024	10,000.00	cash		Nearest the Son Nadi.	Mairwa	

The top right corner shows 'Welcome Mairwa' and 'Sign out'. The bottom right corner shows 'Version 1.0'.

## b. Manage Bank Withdrawals-

1. You can Add New Bank Withdrawals Entry and View it.

Loan Manager

Welcome Mairwa Sign out

- Dashboard
- Customers
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Capital Account
- Bank Book
  - Manage Bank Deposits
  - Manage Bank Withdrawals
  - Ledger
  - Bank Sheet
- Reports
- Settings

### Add New Bank Withdrawals Entry

**Bank Details Information**

**Branch**

**Transaction Mode**

**A/C No.**

**Cheque/DD No.**

**Date**

**Amount**

**Bank Name**

**Remarks**

**Status**

Add Entry

Search:

A/C.No.	Bank Name	Branch	Date	Withdrawal (₹)	Mode	Cheque/DD No.	Remarks	Entry By	Action
1031		Mairwa	01/20/2024	5,000.00	cheque		Personal Loan Given to Account No. 1031	Mairwa	<span style="background-color: #ffc107; padding: 2px 5px;">✎</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">✕</span>
1030		Mairwa	01/20/2024	5,000.00	cheque		Personal Loan Given to Account No. 1030	Mairwa	<span style="background-color: #ffc107; padding: 2px 5px;">✎</span> <span style="background-color: #dc3545; color: white; padding: 2px 5px;">✕</span>

## c. Ledger-

1. You can view Bank Book Ledger.

Loan Manager

Welcome Mairwa Sign out

- Dashboard
- Customers
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Capital Account
- Bank Book
  - Manage Bank Deposits
  - Manage Bank Withdrawals
  - Ledger
  - Bank Sheet
- Reports
- Settings

### Bank Book Ledger

**A/C No.**

**Date**

Submit

#### Bank Account Ledger

Date: 01/20/2024

Account No. :

Bank Name :

Period From : 01/20/2024 - 01/20/2024

Date	Particulars	Ref.No.(CHQ)	Deposit (₹)	Withdrawal (₹)	Balanace (₹)
	Opening Balance as on 01/20/2024				-50.00
01/20/2024	Withdrawal		0.00	10,000.00	
01/20/2024	Withdrawal		0.00	40,000.00	
01/20/2024	Withdrawal		0.00	5,000.00	
01/20/2024	Withdrawal		0.00	5,000.00	
	Closing Balance as on 01/20/2024				-60,050.00

## d. Bank Sheet-

1. You can view Bank Sheet.

Loan Manager
☰
Welcome Mairwa
Sign out

- Dashboard
- Customers
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Capital Account
- Bank Book
  - Manage Bank Deposits
  - Manage Bank Withdrawals
  - Ledger
  - Bank Sheet
- Reports
- Settings

### Bank Sheet

Branch

A/C No.

Date

[Submit](#)

### Bank Sheet

Veloxn Private Limited Date: 01/20/2024

Date Between : 01/20/2024 01/20/2024

Account Head	Type	NOS	Income Amount (₹)	Exp.Amount (₹)	Balance (₹)
Opening Balance			0	0	-50.00
Personal Loan Given to Account No. 100	Withdrawal	1	0.00	10,000.00	
Vehicle Loan Given to Account No. 1029	Withdrawal	1	0.00	40,000.00	
Personal Loan Given to Account No. 1030	Withdrawal	1	0.00	5,000.00	
Personal Loan Given to Account No. 1031	Withdrawal	1	0.00	5,000.00	
Closing Balance			0.00	60,000.00	-60,050.00

## 9. Reports

### a. Running Loans-

1. You can view running loans.

Loan Manager
☰
Welcome Mairwa
Sign out

- Dashboard
- Customers
- Guarantors
- Personal Loans
- Vehicle Loans
- Expenses
- Capital Account
- Bank Book
- Reports
  - Running Loans
  - Cash Sheet
  - Expenses
  - Day Book
  - Profit & Loss Account
  - Balance Sheet
- Settings

### All Running Loans

All Loans  Personal Loans  Vehicle Loans

All Dates  Specific Dates

[Submit](#)

### Running Loans

Veloxn Private Limited Date: 01/20/2024

Account No.	Customer Name	Loan Type	Loan Date	End Date	Principle (₹)	EMI (₹)	Penalty(%)	Deposited (₹)	Outstanding (₹)	Penalty Deposited (₹)	Undeposite Penalty (₹)	
1005	abhishek	Personal	11/29/2023	05/29/2024	50.00	8.00	00	40.00	8.00	0.00	0.00	
1029	Aljal Husain	Vehicle	01/20/2024	09/20/2025	40,000.00	2,267.00	05	0.00	45,340.00	0.00	0.00	
100	Harkesh	Personal	01/20/2024	09/20/2025	10,000.00	583.00	05	1,166.00	10,494.00	0.00	0.00	
1030	Jamila Khatun	Personal	01/20/2024	09/20/2025	5,000.00	292.00	05	1,168.00	4,672.00	0.00	0.00	
1031	Salma Khatun	Personal	01/20/2024	09/20/2025	5,000.00	292.00	5	0.00	5,840.00	0.00	0.00	

[Print](#)



## b. Cash Sheet-

1. You first select the date and then click on submit. Then view the Data.

**Loan Manager** | Welcome Mairwa | Sign out

### Cash Book

Date: 01/20/2024 - 01/20/2024

Submit

#### Cash Sheet DATE BETWEEN 01/20/2024 TO 01/20/2024

Print Date :- 01/20/2024

Mairwa Branch

Particulars	Received	Payment
Opening Balance	506.00	0.00
Personal Loan (EMI)	2,342.00	0.00
Vehicle Loan (EMI)	0.00	0.00
Personal Loan Penalty	0.00	0.00
Vehicle Loan Penalty	0.00	0.00
File Charge	30,000.00	0.00
Advance EMI	0.00	0.00
Bank Deposited	0.00	0.00

## c. Expenses-

1. You can view the Expense Data.

## d. Day Book-

1. You first select the date and then click on submit. Then view the Data.

2. You can print the Day Book.

**Loan Manager** | Welcome Mairwa | Sign out

### Day Book

Date: 01/20/2024 - 01/20/2024

Submit

#### Day Book DATE BETWEEN 01/20/2024 TO 01/20/2024

Print Date :- 01/20/2024

Mairwa Branch

Date	Particulars	Received Amt	Credit Amt	Mode	Cheque/DD Details
01/20/2024	File Charge Received from Account No. 1031 - Salma Khatun	2,500.00	0.00	Cash	-
01/20/2024	Membership Fee Received from Account No. 1031	50.00	0.00	Cash	-
01/20/2024	Emi Received From Account No. 1030 - Jamila Khatun	584.00	0.00	Cash	-
01/20/2024	Emi Received From Account No. 1030 - Jamila Khatun	584.00	0.00	Cash	-
01/20/2024	File Charge Received from Account No. 1030 - Jamila Khatun	2,500.00	0.00	Cash	-
01/20/2024	Membership Fee Received from Account No. 1030	100.00	0.00	Cash	-
01/20/2024	Emi Received From Account No. 100 - Harkesh	583.00	0.00	Cash	-
01/20/2024	Emi Received From Account No. 100 - Harkesh	583.00	0.00	Cash	-

### e. Profit & Loss Account-

1. You first select the date and then click on submit. Then view the Data.
2. You can print the Data.

Loan Manager
☰
Welcome Mairwa [Sign out](#)

#### Profit & Loss Account

Date:

[Submit](#)

Profit & Loss Account DATE BETWEEN 01/20/2024 TO 01/20/2024 Date : 01/20/2024

Mairwa Branch

S.No.	Income	Amount	S.No.	Expenses	Amount
1	Interest Loan Received	334.00	1	All Expenses	3,800.00
				Maintenance and repairs	2000
				Break Fast Expense	1000
				Water Expense	300
				Office Supplies	500
2	Penalty	0.00			
3	Loan File Charge	15,000.00			
	<b>Total Income</b>	<b>15,334.00</b>		<b>Total Expenses</b>	<b>3,800.00</b>
				<b>Profit</b>	<b>11,534.00</b>
		<b>15,334.00</b>			<b>15,334.00</b>

### f. Balance Sheet-

1. You first select the date and then click on submit. Then view the Data.
2. You can print the Data.

Loan Manager
☰
Welcome Mairwa [Sign out](#)

#### Balance Sheet

Date:

[Submit](#)

Balance Sheet DATE BETWEEN 01/20/2024 TO 01/20/2024 Date :- 01/20/2024

Mairwa Branch

Received	Cash	Bank	Payment	Cash	Bank
Opening Balance	1,006.00	-50.00	Loan		60,000.00
Penalty	0.00	0.00	Expenses	3,800.00	0.00
Loan File Charge	15,000.00	0.00			
Loan EMI	2,342.00	0.00			
	<b>18,348.00</b>	<b>-50.00</b>		<b>3,800.00</b>	<b>60,000.00</b>
			<b>Closing Balance</b>	<b>14,548.00</b>	<b>-60,050.00</b>

# 10. Settings

## a. Change Password-

2. You can change the Password.

